

Curriculum-Vitae

Personal Data

Full name : **DAL EL HITTI**

Father's name : Ayoub

Mother's name : Rosa Abou Jaoudé

Place & date of birth : Damour/Lebanon, September 13, 1955

Registration Locality : Zalka, 194

Religion : Maronite

Marital Status : Married + 2 boys

Spouse name : Renée Abdel Malak

Children : Walif d.o.b.: March 28, 1983
Wajid d.o.b.: December 23, 1985

Nationality : Lebanese **Sex:** Male

Social Security N° : 55/510001

Home address : Hitti bldg.-1st floor-Michel Abou Jaoudé St.
Zalka – Metn

Mobile N° : 00 961 - 3 - 396558

Email Address : dalhitti@hotmail.com
president@koudourat.org

Languages : Arabic – French - English **Level:** Excellent

Hobbies : Music – Sports

Computer skills : Word - Excel - Internet **Level:** Excellent

Education

<u>Level</u>	<u>Name of School</u>	<u>Years</u>	<u>Degree</u>
Secondary	College CHAMPVILLE Dick El-Mehdi/Metn	1970 - 1973	Elementary Maths, Lebanese Baccaalaureate
University	College Stanislas Paris-France	1973 – 1976	Scientific University Diploma Maths-Physics
	Lebanese University	1977 – 1978	Law courses
	Lebanese University	1984 – 1985	Management courses
	Rochville University USA (Online Studies)	2001	Masters in Business Administration
Technical	Byblos Institute Dora-Beirut	1978	General accounting Diploma
		1979	Car mechanic & electricity Diploma
		1985 – 1988	Superior technician- Electricity

Employment

- 1976-1990 : Director/Principal of **Byblos Technical Institute**
Add.: Dora Highway-Social Security Bldg-Metn
- 1990-1992 : Owner and Director of **Alliance Technical Institute**
Add.: St. John Street –Sed El Bauchrieh-Metn
- 1992-2000 : Sales and Marketing Manager
National Printing and Trading Center/CANON exclusive agent
Add.: Takla Center, Charles Helou Avenue-Sin el fil – Metn
- 01/11/00-30/08/01 : Shareholder and Managing Director
Office Machinery Group
Add.: Dora Highway-Social Security Bldg-Metn
- 01/09/01-30/05/02 : Sales and Marketing Manager
Telebyte – Office automation
Add.: Zalka highway – Chateau Trianon Bldg-3rd floor

Employment in Kuwait

Business Contract: June 5th,2002 – January 31st, 2003

Position: **Business Development Manager** in **Sheikh Meshal Al Subbah Group** covering a wide range of activities : **European Telephone Center , European Technical Group , ETG Fashion , European Cars , AL IKKAR Real Estate.**

Main duties:

- Management development
- Implementation of a new management system
- Putting and achieving sales targets
- Putting job descriptions for all key positions
- Monitoring sales and marketing programs

Actual Employment in Lebanon

1/03/2003 –Present : **Deputy C.E.O. of SAAD GROUP**
3d floor – Magnolia Bldg – Zalka Highway – Metn

Saad Group is a holding company for the following:

- **FCR INSURANCE GROUP S.A.R.L.:** Insurance brokerage company
- **CAISSE MUTUELLE CIVILE / CIVIL MUTUAL FUND**
- **PROMO SOLUTIONS S.A.R.L. :** Advertising agency
- **FAST CHINA ROAD S.A.R.L. :** Import company from China
Company offices in GUANGZHOU, YIWU, HONG KONG
- **BO CHOIX GALLERY :** Furniture Business
- **PAMELA s.a.r.l./ PROFAST s.a.r.l./AVATAR s.a.r.l. :** Import – Export
Companies
- **FAST CAR RESCUE S.A.R.L. :** Towing company

Employment skills

- 1976 –1992 Beside the management duties, I was teacher for the following majors:
- Arabic Language
 - French Language
 - English Language
 - Mathematics
 - Social Sciences
 - Commercial Sciences
 - Commercial Correspondance
 - Shorthand
 - Secretarial Studies
 - Management Studies
- 1991 Animation of a radio program “**Learn and work**”
radio **Voice of Lebanon**
- June 1999 Training sessions in Sales Skills
Canon / Dubai – U.A.E.
“**Trainers’ Trainer’ Award**”
- 1992.2000 Preparation and animation of 15 exhibitions in office equipment field
(Termium 93, Termium 94, Termium 95, Termium 96, Termium 97,
Termium 98, ...)

Social Field

- Charter Secretary of “ **Hitti’s league** ” in 1995 (5000 members worldwide)
- Member of **LIONS Clubs International Association** since 1983
- Charter secretary of **Universal LIONS Club** in 1993/1994/1995
- Secretary of “ **Michel Abou Jaoude Committee** ” (A famous Lebanese journalist)
- Secretary of “ **Michel Abou Jaoude Library and Museum** ” (since 1993)
- President of **KOUDOOURAT ASSOCIATION**: Lebanese Anti Unemployment Association (Since 2005)
- General Manager of **ALSI : Association of the Lebanese Software Industry** (since 2009)

Awards

- LIONS membership growth Award (5 different pins)
- 100 % LIONS Secretary Award (3 times)
- LEO Advisor Award 1998-1999
- Lebanese Army Award 1990
- Lebanese Interior Security Forces Award 1988